



McKenzie Fire & Rescue

Board Meeting

February 21, 2023

Directors

- President Bruce Daniel
- Vice President Derek Wing
- Secretary/Treasurer Raymond Byrne, Jr.
- Board Member – John Sullivan
- Board Member Lee Means

Staff

- Fire Chief Darren Bucich
- Deputy Chief Bart Thompson
- Administrative Assistant Dulcy Pierce

President Bruce Daniel called the February meeting of the McKenzie Fire & Rescue Board of Directors to order at 12:02 p.m. on Tuesday, February 21, 2023, at the Leaburg Training Center, 42870 McKenzie Highway, Leaburg, Oregon.

Guests: Mary Vuksich-Shafer, Mike Cowles – Lane County Tax & Assessment, via Teams

Administrative Assistant Dulcy Pierce introduced Mary Vuksich-Shafer, Lane County Assessor, and Mike Cowles, Deputy Assessor. Mike Cowles provided District tax history for the previous 20 years, identifying trends. He also reported on how the District is recovering from the 2020 wildfire season. After discussion with the Board, Mike recommended a 3-4.5% increase for tax revenue for the 2023-2024 budget, based on new construction values. The Board thanked them for their time and they left the meeting.

Approval of Board Meeting Minutes: Raymond Byrne, Jr. moved to accept the minutes, as presented, of the January 16, 2023, Board meeting. Lee Means seconded the motion, which passed unanimously.

Treasurer's Report: A motion to file the treasurer's report for the month of January, subject to audit, was made by Lee Means. Derek Wing seconded the motion, which passed unanimously.

Chief's Report: Chief Bucich's written report was included in the Board packet. Also discussed:

Water Tank: The placement of the water tank at McKenzie Bible Fellowship has been shifted east approximately ten feet to avoid the lines located during the dig out. Because of the soil type the concrete pad will be thicker, increasing the cost. Chief Bucich estimated the final expense of this tank to be \$90,000.

The District approved the placement of two water tanks this year, for a total of \$160,000. Does the Board want to pursue a second tank based on the estimated expense of the first one? Lee Means moved to use additional funds from the Equipment Reserve account for the placement of a second water tank in the District. Raymond Byrne, Jr. seconded the motion, which passed unanimously.



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Staff Vehicles: The District budgeted for two staff vehicles this year, however, has encountered difficulties in procuring even one. Given the increased pricing and lack of availability for government discounts, Chief Bucich reported that costs may exceed the approved amount of \$140,000. He will keep the Board informed as they move forward.

1631: Additional repair items were found. 1631 is still in the shop.

Surplus Engine: Due to winter weather, Silver Lake Rural Fire Protection District has been unable to pick up the surplus engine.

Student Program: Chief Bucich reported that the District will be submitting the 2022 SAFER grant with a request for Student Program funding. Chief Bucich also shared a list of recruitment activity with the Board provided by Firefighter Carmen Johnson.

Action Items

Appoint Budget Committee: Raymond Byrne, Jr. moved to approve the 2023-2024 Budget Committee as presented by Budget Officer, Fire Chief Darren Bucich. The approved Budget Committee consists of Dana Burwell, Burnette Dillon, Dale Ledyard, Andy McWilliams, and Biff Owen. Bruce Daniel seconded the motion, which passed unanimously.

Resolution #12 - Accepting Revenue & Authorizing Expenditures for the Sturgill Conflagration, \$9,244. **Lee Means moved to accept Resolution #12 - Accepting Revenue & Authorizing Expenditures for the Sturgill Conflagration, \$9,244. Raymond Byrne, Jr. seconded the motion, which passed unanimously.**

Resolution #13 - Accepting Revenue & Authorizing Expenditures for the Cedar Creek Conflagration, \$7,181. **Lee Means moved to accept Resolution #13 - Accepting Revenue & Authorizing Expenditures for the Cedar Creek Conflagration, \$7,181. Raymond Byrne, Jr. seconded the motion, which passed unanimously.**

No Unfinished Business

New Business

Policy Discussion: The Board discussed the concept of a policy designed to assist District members on a case-by-case basis. Administrative Assistant Dulcy Pierce has been unable to find a District with a similar policy. After discussion, Raymond Byrne, Jr. offered to research this at the State level and report back to the Board at the March meeting.

Good of the Order

The Awards Banquet will be held on Saturday, February 25th at the Training Center in Leaburg. Social hour begins at 5:30 p.m.



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The next meeting will be held on Monday, March 20, 2023, at 12:00 p.m. at the Leaburg Training Center.

Meeting adjourned at 1:20 p.m.

Raymond Byrne, Jr., Secretary / Treasurer